

UNIVERSITY OF ST. MICHAEL'S COLLEGE  
Office of Pastoral Formation  
Faculty of Theology  
81 St. Mary Street  
Toronto, Ontario, Canada M5S 1J4

## THE M. DIV. STUDENT PORTFOLIO PROCESS

*Program Goal and Objectives: The portfolio process shall help the M. Div. students to focus on their personal maturity, spiritual growth, ministerial development and their responsibility for continuing personal integration. The process also shows a way for students to continue the ongoing development of their ministerial identity after the completion of their M. Div. program.*

### Introduction

The Portfolio process is designed to help the students develop awareness of and commitment to personal, spiritual, and ministerial growth while in the course of their biblical, theological, historical, and pastoral studies. The students will meet annually with the Director of Pastoral Formation (DPF) for a conversation on resources helpful to ongoing growth and development and on the documents the students place in the Portfolio. The DPF may offer suggestions for the ongoing process of personal, spiritual, and ministerial growth, but does not evaluate directly the quality of this growth. The Portfolio process fosters self-awareness and accountability for cultivating the attitudes, qualities, skills, knowledge, and practices needed to develop a sound pastoral identity. The Portfolio will be kept in the Student Services Office and it will be returned to the student at the end of the program.

### The Contents of the Portfolio

1. The Student's Statement of Intent at admission.
2. The Spiritual Resources Survey
  - 1<sup>st</sup> one: due after 5 courses
  - 2<sup>nd</sup> one: due after 15 courses
3. The Personal Formation Reflection papers
  - 1<sup>st</sup>: due Year 1 after 5 courses
  - 2<sup>nd</sup>: due Year 2 after 15 courses
  - 3<sup>rd</sup>: due Year 3 after 25 courses
4. From the student's Field Education experience:
  - Learning Agreement
  - Learning Log

- Final Student Self Evaluation
  - Final Supervisor's Evaluation
5. From the course, *SMF3010: Theological Reflection Seminar*
    - The student's Pastoral Situation Analysis (PSA)
    - The students Personal Post PSA Reflection (1-2 pp)
    - The Final Synthesis paper
  6. The list of completed and verified Pastoral Skills Units.
  7. Five self-selected assignments from each of the areas in the M. Div. curriculum (biblical, historical, theological, ethical, and pastoral), chosen by the student to demonstrate personal, spiritual and/or ministerial growth.

*Note: At least one assignment selected should demonstrate the appropriation of the impact of scriptural study on the student's personal, spiritual, and/or ministerial development. At least one assignment should demonstrate the appropriation of a principal theological doctrine on the student's personal, spiritual, and/or ministerial development. At least one assignment should demonstrate the impact of fundamental themes in Christian ethics on the student's personal, spiritual, and/or ministerial development. At least one assignment should reflect an analysis of cultural context and the student's engagement with pertinent social questions.*

*Timing: The assignments may be drawn from any completed course, whether required or not. These self-selected assignments shall be placed in the Portfolio as follows:*

- 1<sup>st</sup>. After completing 10 courses.
  - 2<sup>nd</sup> and 3<sup>rd</sup>: After completing 20 courses.
  - 4<sup>th</sup> and 5<sup>th</sup>: After completing 25
8. The student's Summative Exercise material, including the assessment of strengths and areas for continuing growth.